

# SLU Enrollment for Program Volunteers

## Overview

This document provides instructions for the Spillet Leadership University (SLU) enrollment process for Program Volunteers. **IMPORTANT: AS PART OF THIS ENROLLMENT PROCESS, PLEASE ENSURE THAT YOU PROVIDE ALL PROGRAM VOLUNTEERS WITH THE LEGAL NAME OF YOUR BOYS & GIRLS CLUB ORGANIZATION AS OUTLINED IN #3 BELOW. IDENTIFYING THE BGC ORGANIZATION FOR EACH PROGRAM VOLUNTEER IS THE ONLY WAY ORG ADMINISTRATORS WILL BE ABLE TO TRACK AND REPORT THEIR TRAINING COMPLETIONS.**

**Please note** that this self-registration link is only to be used for Program Volunteers in accordance with meeting Safety Membership Requirements that goes into effect on Jan. 1, 2024. A temporary license will be provisioned with limited catalog accessibility as follows:

- At the time of account creation, program volunteers will be provisioned a 20-day term license. From the day the account is created, volunteers will have 20 days to complete all required training before the license expires. Please contact the Help Desk at [sluhelpdesk@bgca.net](mailto:sluhelpdesk@bgca.net) for an extension if additional time is needed to complete the training OR to have account re-enabled for the subsequent year when it is time to renew your Safety requirements.
- **It is very important to note that content will not be immediately available upon first login. The system will require at least 6 hours to update before the content is available for consumption.**
- Full access to the catalog will not be granted to the temporary license holders. For a permanent license with full access to the catalog, please enroll in myBGCA.net. Click [here](#) for instructions on how enroll in myBGCA.

## Let's Get Started

Program Volunteers, please follow the steps below to create your new SLU account:

1. Click [here](https://slu.csod.com/selfreg/register.aspx?c=temp.volunteer.manage) to begin or copy and paste the link (<https://slu.csod.com/selfreg/register.aspx?c=temp.volunteer.manage>) into your web browser.
2. Let's begin by completing your registration form.

\* Required Field

\* First Name:

\* Last Name:

\* Email Address:

### 3. DIVISION = BOYS & GIRLS CLUB ORGANIZATION NAME

Click on the  to begin to drill down to your Boys & Girls Club charted organization affiliation name as follows:

- You can either type in parts for your Organization Name, click on the **Search** button to display the results, and then click on the Organization Name.

Search Division

Title:

central missouri

ID:

Search

(1 Result)

Title	ID	Parent
Boys & Girls Clubs of West Central Missouri	10365	Missouri

OR

- Click on the plus sign  left of **BGC** to drill down by Region, State, and then Organization Name as follows:

### Step 1


Search Division


Title:

ID:

Search

(6 Results)

Title	ID	Parent
 <b>BGC</b>	10000A	BGCA












### Step 2


Search Division

(14 Results)

1 2 > >>

All > BGC >

Title	ID	Parent
 <b>Africa - North</b>	14	BGC
 <b>Africa - South</b>	15	BGC
 <b>Asia</b>	13	BGC
 <b>Caribbean</b>	10	BGC
 <b>Europe</b>	11	BGC
 <b>Latin America - North</b>	8	BGC
 <b>Latin America - South</b>	9	BGC
 <b>Middle East</b>	12	BGC
 <b>Midwest</b>	4	BGC





### Step 3

Search Division		
(13 Results) 1 2 > >>		
All > BGC > Midwest >		
Title	ID	Parent
+ Illinois	IL	Midwest
+ Indiana	IN	Midwest
+ Iowa	IA	Midwest
+ Kentucky	KY	Midwest
+ Michigan	MI	Midwest
+ Minnesota	MN	Midwest
+ Missouri	MO	Midwest
+ Nebraska	NE	Midwest

### Step 4

Search Division		
Title:	ID:	
<input type="text"/>	<input type="text"/>	<input type="button" value="Search"/>
(14 Results) << < 1 2		
All > BGC > Midwest > Missouri >		
Title	ID	Parent
Boys & Girls Clubs of the Columbia Area	10362	Missouri
Boys & Girls Clubs of West Central Missouri	10365	Missouri
US Fort Leonard Wood CYS Services	11008	Missouri

4. Once you insert your organization name, now create your password using the criteria noted on the screen:

\* Division: **Boys & Girls Clubs of West Central Missouri**  

\* Passwords must contain alpha and numeric characters.

\* Passwords cannot have three or more consecutive same characters.

\* Passwords must be 6 - 20 characters.

\* Passwords cannot have leading or trailing spaces.

\* Passwords cannot be the same as the Username, User ID, or email address.

\* New password

••••••••

\* Confirm password

••••••••

Already a user? [Login here](#)  
Return to Browsing? [Click here](#)

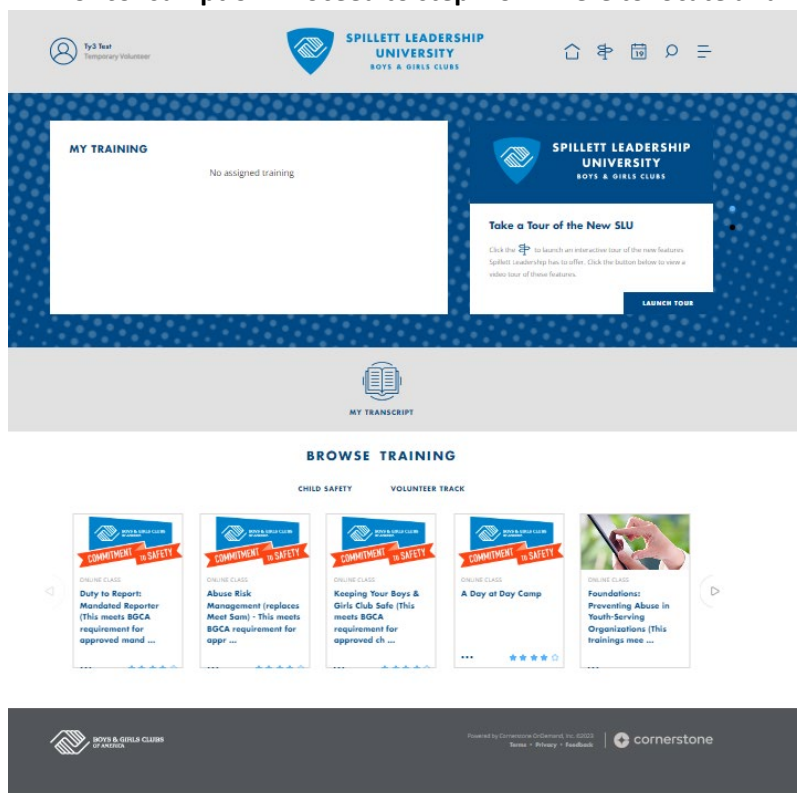
Cancel

Log In

5. Please save your password and if at any time, you forget your password, please contact help desk at sluhelpdesk@bgca.net.

6. Click the **Log In** button to create your new account.

- You will then be directed to your SLU Home page. **As a reminder, catalog content will not be immediately available upon first login. The system will require at least 6 hours to update before the content is available for consumption. Proceed to step 7 on where to locate and register for your training.**



The screenshot shows the SLU home page for a user named 'lyb Test' (Temporary Volunteer). The page features a navigation bar with the SLU logo and a sidebar with 'MY TRAINING' (No assigned training), 'Take a Tour of the New SLU' (with a 'LAUNCH TOUR' button), and 'MY TRANSCRIPT'. The main content area is titled 'BROWSE TRAINING' and is divided into 'CHILD SAFETY' and 'VOLUNTEER TRACK' sections. The 'VOLUNTEER TRACK' section displays five training cards: 'Duty to Report: Mandated Reporter', 'Abuse Risk Management', 'Keeping Your Boys & Girls Club Safe', 'A Day at Day Camp', and 'Foundations: Preventing Abuse in Youth-Serving Organizations'. Each card includes a 'COMMITMENT to SAFETY' banner and a star rating. The footer contains the Boys & Girls Clubs of America logo, a copyright notice for Cornerstone Gateway, Inc. (©2020), and a 'cornerstone' logo.

7. Once the account is established, you can then log in directly to SLU using the below link:  
<https://slu.csod.com/client/slu/default.aspx>
8. Once updated, trainings will be available in 'Child Safety' and 'Volunteer Track' carousels under the **Browse Training** section. Navigate through the carousels to locate the training.
9. Click on the **Child Safety** menu option to view the available Safety related trainings. Click on **Volunteer Track** to view ONLY the Safety required trainings that meet Membership Requirements and other volunteer program-related training offerings.
10. Once you locate the training, click on the training name to you wish to register.



11. Click **Launch** to begin your training.

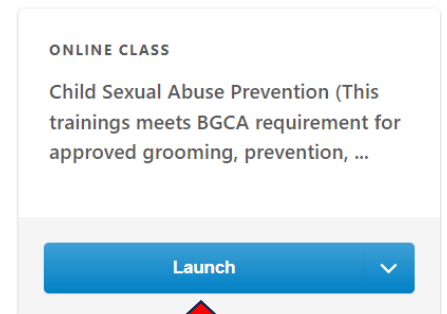
ONLINE CLASS

## Child Sexual Abuse Prevention (This trainings meets BGCA requirement for approved grooming, prevention, and mandated reporting.)

Last Updated 10/18/2023 Duration 1 hour, 15 minutes

### Details

In Sexual Abuse Prevention, participants will be prepared to prevent child sexual abuse within youth service organizations. This training meets the membership requirement topic for bgca approved training in: child abuse prevention, grooming prevention and mandated reporting.



12. Upon completion of this training, you will be directed to a page to the Training Completion page where you can rate and evaluate the training and print out your completion certificate.

## Training Completion

You have completed **Child Sexual Abuse Prevention (This training meets BGCA requirement for approved grooming, prevention, and mandated reporting.)**! Please take a moment to complete the evaluation noted below.

What's next?

**Rate This Training**



**View My Certificate**



**Evaluate This Training**